

Bitterroot Ridgerunners Snowmobile Club

BY-LAWS

Final Form - Ratified January 17, 2007

Article I: Name

The name of the organization shall be the Bitterroot Ridgerunners Snowmobile Club, Inc., a Montana non-profit organization whose address is P.O. Box 265, Hamilton, MT 59840 hereinafter known as the "Club."

Article II: Purpose

The mission of this Club is to promote, protect, and represent snowmobiling in a positive, safe manner. To bring people together who have a common interest and enjoy exciting and constructive snowmobiling activities.

In support of this mission, the objectives of this Club shall be to:

- 1) join the collective voice of the Montana snowmobilers for the proper recreational use of snowmobiles on the land, in keeping with the protection, preservation and enhancement of all natural and environmental resources;
- 2) advance the general welfare and safety of snowmobiling;
- 3) serve the interest of snowmobile owners by encouraging the passage of legislation for the benefit of snowmobilers, land owners and the general public;
- 4) promote camaraderie among snowmobilers and other winter sports enthusiasts;
- 5) provide a medium for the exchange of snowmobile information; and
- 6) perform all desirable and lawful functions for the successful operation of the Club in the general public interest.

Article III: Membership

Membership in the Club shall be open to all persons and organizations interested in the objectives for which this Club was formed and who are willing to pay the dues as set forth in Article IV.

Membership in the Club shall consist of individual, family and business memberships. All members shall have the right to hold office.

Section I: Individual members shall be any individual joining the club alone, and shall be entitled to one vote.

- Section II: Family membership shall be any individual and immediate family. They, including children under eighteen years of age, shall have all benefits of the Club and Club publications. Each family member sixteen years or older shall be entitled to one vote.
- Section III: Business membership shall be any individual or organization desiring to be associated with the Club. Each business membership shall be entitled to one vote.
- Section IV: All members whose dues are current shall be entitled to cast one vote.
- Section V: Membership shall become active upon meeting the qualifications set forth herein and upon payment of dues as prescribed in Article IV.
- Section VI: Honorary membership may be conferred by the Board of Directors to any former officer of this Club and to such persons who, by their act or position, have shown an outstanding interest in this Club and have contributed to its betterment.
- Section VII: Honorary life membership for outstanding service may be conferred by the Board of Directors.

Article IV: Dues and Fees

- Section I: Dues for all memberships to the Club will remain fixed until changed by vote of the general membership.
- Section II: Dues shall be payable for the fiscal year of September through August 30, and shall become delinquent after ninety (90) days. To remain a member in good standing dues renewal must be paid within the ninety (90) day period.
- Section III: Changes in the annual dues shall be recommended by the Board of Directors after studying the financial obligations of the Club and shall be voted on by the membership of the Club at the next regularly scheduled meeting.

Article V: Officers

- Section I: The officers of the Club shall be: 1) President; 2) Vice President; 3) Secretary; and 4) Treasurer. All officers to be elected by the voting membership of the Club.
- Section II: The term of office shall be for a one (1) year period and shall commence at the adjournment of the Club's March meeting and shall continue until the election of officers at the March meeting the following year.

Section III: The duties of the officers shall be:

The President shall be the Executive Officer of the Club and shall preside over all meetings. The President shall be an ex-officio member of all committees and shall perform such duties as usually pertain to the office of President.

The President shall serve as Chairman of the Board of Directors of the Club. The President, or the President's appointed representative, shall represent the club at any meeting of concern to snowmobiling and at any hearings concerning snowmobiling.

The Vice President shall assume the duties and responsibilities of the President in the President's absence and shall assume all other duties that usually pertain to that office or as may be assigned by the President or the Board of Directors.

The Secretary shall keep the records of membership, and all minutes of the meetings of the Club and Board of Directors until a new Secretary has been elected by the membership. The Secretary shall perform the usual duties pertaining to the office of Secretary and such other duties as may be assigned by the President or Board of Directors.

The Treasurer shall collect all monies due the Club and deposit the same in the official depository of the Club. The Treasurer shall prepare for payment all checks pertaining to the normal expenses of the club. No club funds shall be expended, regardless of funding or source of funds, without proper receipts, billings, or invoices. Valid signatures on all Club checking account(s) shall be elected officers; two officer signatures required.

The Secretary and Treasurer position may be combined and filled by one person by a vote of the membership.

Section IV: Recommendation for removal from office of any elected officer may be possible by a two-thirds vote of the voting members of the Club at any regular Club meeting.

Removal of an officer from office prior to the expiration of his or her term of office shall be possible only by a two-thirds vote at a meeting of the Club, called for that specific purpose as set forth in Article VI, Section III, and a new officer shall be elected at that meeting to serve the remainder of the term.

Article VI: Board of Directors and Standing Committees

Section I: The Board of Directors shall determine: 1) the policies and activities of the Club as directed by the members; 2) approve budgets; 3) approve general expenditures; 4) advise the President regarding appointments of committees; and 5) have general management of the Club.

Section II: The Board of Directors shall consist of elected officers: President, Vice President, Secretary, Treasurer, the most immediate Past President and one (1) at large Director appointed by the President and confirmed by the Board of Directors.

Section III: The Board of Directors shall have the power to call special meetings of the membership and to designate the date, time and place of any such meeting, provided the members have been given due notice, together with the reason for calling such a special meeting.

Section IV: The Board of Directors shall hire and fix the compensation of, and define the duties of all employees which they may determine to be necessary for the conduct of the business of the Club.

Section V: There shall be the following standing committees: Safety, Grooming, Fund Raising, Special Activities, Grant Preparation and Audit. All committee chairpersons shall be appointed by the President, and confirmed by the Board of Directors. All committees shall consist of at least one (1) Club member chosen by the Committee Chair. Any club member may serve on any committee, but may only Chair two (2) committees. A committee chairperson may be removed from a Chair position prior to expiration of his/her term by the President, and confirmed by the Board of Directors.

Section VI: Committee Responsibilities

Safety: The Safety Committee is responsible for education and training of Club members in the safe operation and use of snowmobiling equipment, including but not limited to the proper use of snow machines, transmitters, probes, shovels, avalanche awareness etc.

Grooming: The Grooming Committee is responsible for grooming designated trails, and the maintenance and operation of the groomer, and in coordination with the Board is responsible for ordering all needed signage and assuring signs are posted as per the Forest Service agreement with the Club. Assures the groomers attend required training and meet State operator/physical requirements. The grooming committee members shall meet and review any and all expenditures associated with the grooming operation.

Fund Raising: The Fund Raising Committee is responsible for the annual fund raising event(s), for preparation of the budget for the fund raising and for promotion and completion of the fund raising activity(ies).

Special Events: The Special Event Committee may be numerous committees as needed and determined by the President and the Board of Directors. This can include but is not limited to Fair Committee, Fun Run, Membership Drive, Monthly Rides, Club Picnics/Gatherings etc.

Audit: The Audit Committee is responsible for a yearly audit of all Club expenditures and shall once a year. The Audit Committee shall be presented with complete records of all Club expenses and income, by the outgoing Treasurer. These records include, but are not limited to, canceled checks, deposit tickets, bank statements, invoices paid, receipts for funds, etc.

The Audit committee will make a detailed report to the Board of Directors no later than April of each year and to the general membership at the next regularly scheduled meeting.

Grant Preparation: The Committee is responsible for State and Federal grants submitted on an annual basis for grooming and other operational funds.

Section VII: All officers, committee chairs, committee members, and Board of Director members shall be Club members in good standing during the tenure of that position.

Article VII: Elections

Nominations for election of officers shall be held at the February general membership meeting. Election for officers will be held at the March meeting.

Article VIII: Meetings

Section I: All regular meetings shall be held the third (3rd) Wednesday of the month, unless otherwise notified.

Section II: Other meetings may be called when in the judgment of the Board of Directors a meeting is necessary as provided in Article VI, Section III.

Article IX: Voting and Rules of Order

Section I: "Robert's Rules of Order," Revised, shall be the parliamentary authority for all matters of procedure not specifically covered by these bylaws.

Section II: Voting at the monthly meetings shall be by membership present.

Section III: Voting for officers shall be by secret ballot except in the case that the candidate is elected by acclamation. Voting on all other questions shall be by a show of hands representing the attending membership.

Section IV: Any meeting, general, special or board, a majority of a quorum may decide any question coming before that meeting. The membership present at any general or special meeting for which due notice has been given, shall constitute a quorum for that meeting. A majority of the voting officers and seated directors shall constitute a quorum at a Board meeting.

Section V: No member shall have more than one vote and there shall be no proxy voting.

Article X: Expenditures

Section I: The Club shall not be conducted for gain or profit and no part of the net earnings shall inure to the benefit of any member, officer or director.

Section II: No monies shall be borrowed in the name of the Club by the officers or directors.

Section III: Officers and directors shall be reimbursed for expenses necessarily incurred in the performance of their duties as such officers and directors.

Section IV: All expenditures over and above \$500.00 made on behalf of the club shall be voted on by the membership.

Article XI: Dissolution

In the event of dissolution of the Club, whether voluntary or involuntary or by operation of law, all property and/or revenue of the Club shall be donated to any non-profit snowmobile club or charity organization by a majority vote of the Board.

Article XII: Resolutions

Section I: The policies, rules and regulations of this Club shall be developed by resolutions presented and acted upon at any regular meeting of the Club.

Article XIII: Amendments

Any amendments to these bylaws may be adopted by two-thirds majority of the membership present at any regularly scheduled meeting. Such amendments shall be submitted through the Secretary at least twenty (20) days prior to the meeting and shall be presented to the membership at least (10) days prior to the next regularly scheduled meeting for review prior to voting. All amendments to these bylaws shall become effective at the close of business at the meeting at which they are enacted.

The proposed By-Laws were ratified unanimously by the Bitterroot Ridgerunners Snowmobile Club on the 17th day of January, 2007.

Signed by: Dennis Wessels,
President, Bitterroot Ridgerunners

January 17, 2007
Date

Signed by: Betty Frost,
Secretary, Bitterroot Ridgerunners

January 17, 2007
Date